

APPENDIX

Lewisham Pension Board - Work Programme – December 2022

	OPERATIONAL	Officer leading	Qtr 4 Dec 2022	Qtr 1 - Mar 2023	Qtr 2 June 2023	Qtr 3 Sept 2023
1	Draft Pension Fund Statement of Accounts	KN				X
2	Pension Fund Annual Report (must be published by 1 December): Includes: <ul style="list-style-type: none"> • Administration update (including KPI monitoring) • Final Statement of Accounts • Pension Board Annual Report • Governance Compliance Statement 	KN	X			
3	Pension Fund Internal Audit Report	SA			X	
4	Monitoring of Investment Performance: <i>see Hymans Robertson Performance Reports reported to PIC</i>	KN	X	X	X	X
5	Triennial and Interim Actuarial Valuations	KN/SA	X			
6	Progress Reports on the Arrangements for Pooling	KN	X			X
7	Risk Management Policy	KN/SA				X
8	Risk Register	KN/SA			X	
9	Data improvement plan update	SA		X		

	STRATEGIC Policies, where available, can be found at the following site: https://www.lewishampensions.org/resources/	Officer leading	Qtr 4 Dec 2022	Qtr 1 Mar 2023	Qtr 2 Jun 2023	Qtr 3 Sept 2023
10	Process to assess the materiality of any payment failures and ensure that those which are material are reported to the Regulator within a reasonable period	SA/KN		X		
11	Funding Strategy Statement: Oversight Must be updated at least every 3 years (in line with the triennial valuation)	SA		X		
12	Terms of Reference and Membership of the Board Should be reviewed at least annually, and then published on the website	SA		X		
13	Administration Strategy (To be created)	SA		X		